

Antoniou, C. (2000), Business English Studies, Σύγχρονη Εκδοτική ΕΠΕ, Αθήνα

- Business Letters: Letters of Enquiry & Letters Referring to Accounts
- Units 9-16:
  - Capital & Revenue Expenditure and Receipts
  - The Income Statement
  - The Market of Finance
  - Capital
  - The Valuation of a Business and Risk
  - Depreciation
  - The Production of Accounts from a Trial Balance

Tsionga, H., Hatzistergiadou, A. (2016), Business English First Steps at Work, Disigma Publications

- CV Writing: Europass Curriculum Vitae
- Business Letter Writing
- Job Pursuing: Graphs, Describing Trends, Share Prices, Balance Sheet
- Succeeding in Interviews
- Business Performance: Annual Business Performance Reviews, Describing Facts
- Comparing Companies
- Unit 13: Passive Voice